**Full Planning Permission & Advertisement Consent**

ENPA Planning Admin

Validation Checklist

|  |  |
| --- | --- |
| **Validation Ref No:** |  |
| **Date of Admin Validation:** |  | **Administrator:** |  |
| **Date of Officer Validation:** |  | **Validation Planning Officer:** |  |
| **Valid:** | **YES/NO** | **Valid Date:** |  | **Date Returned:** |  |
| **Application Case Officer:** |  | **Screening Assessment Required** | **YES/NO** |
|  |  |  |
| **Site Address** |  |
| **Proposal** | Proposed….Advertisement consent for proposed….. | **YES/NO** |
|  |
| **Constraints Checked** |
| **Parish** |  | **Conservation Area** | YES/NO |
| **Listed Building** | YES/NO | **SSSI Site** | YES/NO |
| **Flood Zones** | YES/NO | **Rights of Way** | YES/NO |
| **Local/County Wildlife Site** | YES (Survey required)/NO |  |  |

|  |
| --- |
| **National Requirements** |
| **Checklist Item** | **Admin Comment** | **Officer Comment** |
| Application Form |  |  |
| Location Plan |  |  |
| Site Plan |  |  |
| Existing Elevations |  |  |
| Proposed Elevations |  |  |
| Existing Floor Plans |  |  |
| Proposed Floor Plans |  |  |
| Roof Plan |  |  |
| Site Sections |  |  |
| Finished Floor and Site Levels |  |  |
| Advertisement Details & Plan |  |  |
| Ownership Certificate |  |  |
| Fee |  |  |
| Local Requirements |
| **Checklist Item** | **Admin Comment** | **Officer Comment** |
| Planning Statement |  |  |
| Heritage Statement |  |  |
| Flood Information |  |  |
| Lighting Assessment |  |  |
| Foul Sewage & Surface Water Assessment |  |  |
| Photographs |  |  |
| Landscaping |  |  |
| Tree Survey |  |  |
| Sustainability & Renewable Energy Statement |  |  |
| Excavated Material Assessment |  |  |
| Wildlife Checklist/Survey |  |  |
| For Housing Proposals |
| Affordable Housing Statement |  |  |
| For Building Conversion work to residential use |
| Structural Survey |  |  |
| For Uses falling within Classes A3 (Restaurants & Cafes), A4 (Drinking Establishments) and A5 (Hot Food Takeaways |
| Ventilation Extraction Statement |  |  |
| For Farming Proposals |
| Agricultural Justification |  |  |