**Householder Application**

ENPA Planning Admin

Validation Checklist

|  |  |
| --- | --- |
| **Validation Ref No:** |  |
| **Date of Admin Validation:** |  | **Administrator:** |  |
| **Date of Officer Validation:** |  | **Validation Planning Officer:** |  |
| **Valid:** |  **NO/YES** | **Valid Date:** |  | **Date Returned:** |  |
| **Application Case Officer:** |  | **Screening Assessment Required** | **YES/NO** |
|  |  |  |
| **Site Address** |  |
| **Proposal** |  | **YES/NO** |
|  |
| **Constraints Checked** |
| **Parish** |  | **Conservation Area** | YES/NO |
| **Listed Building** | YES/NO | **Rights of Way** | YES/NO |
| **Flood Zones** | YES/NO | **Local/County Wildlife Site** | YES/NO |
| **SSSI Site** | YES/NO |  |  |

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| --- |
| **National Requirements** |
| **Checklist Item** | **Admin Comment** | **Officer Comment** |
| Application Form |  |  |
| Location Plan |  |  |
| Site Plan |  |  |
| Existing Elevations |  |  |
| Proposed Elevations |  |  |
| Existing Floor Plans |  |  |
| Proposed Floor Plans |  |  |
| Site Sections |  |  |
| Finished Floor and Site Levels |  |  |
| Ownership Certificate |  |  |
| Fee |  |  |
| Local Requirements |
| **Checklist Item** | **Admin Comment** | **Officer Comment** |
| Planning Statement |  |  |
| Wildlife Checklist/Survey |  |  |
| Flood Info |  |  |
| Lighting Assessment |  |  |
| Photographs |  |  |
| Sustainability & Renewable Energy Statement |  |  |
| Tree Survey |  |  |